

**February 10, 2010 – Minutes of the Board of Directors Meeting of the Friends of Sausal Creek, a California Non-Profit Public Benefit Corporation**

*Attending Board Members: Carl Kohnert, Sean Welch, Eddie Dunbar, Eleanor Dunn, Paul Frank, Kristin Ohlson, Richard Kauffman, Jill Sunahara*

*Staff: Kimra McAfee*

*Guests: Wade Woodfill*

Call to Order –President Carl Kohnert called the meeting to order at 7:03 pm and introduced our guest Wade Woodfill.

Minutes - January draft minutes not available- tabled until next meeting.

Committee Reports:

*Education Committee* – Eddie Dunbar provided a handout summarizing the Education Committee Meeting items, noting the scheduled upcoming aquatic survey events, the need to analyze survey data, Earth Day coming up April 17<sup>th</sup>, and the plans for publicity outreach. Additional discussions included an idea to expand the surveys to terrestrial insects in the watershed and the development of a Sausal Creek Natural History Guide.

*Fundraising Committee* – This new Committee held the first meeting on Jan 21. Items discussed included the following: (A) There is an ongoing need for more proactive strategic planning with every Board member's participation. Carl is developing a draft strategic plan that will be sent to Board members for review. (B) Carl outlined a concept for this calendar year goals and target activities which looks at the upper, middle, and lower watershed areas overlain by functional areas. This can serve as a focusing mechanism in our funding research. (C) Kimra handed out individual packets and the "wish list" of funders that we might each "sign on" to pursue. (D) Outreach materials development was identified as a need with the goal of having a generic package to have ready for distribution. (E) Richard noted that Wayne emphasized the value of the individual donor. (F) Kristin attended Foundation Directory Online training and discovered that we can do online searches through the public library for no cost.

*Nursery Committee* – Kimra reports that the trenching for the electrical work is about to occur and we do expect to have that completed soon with the electrical work completed. Kimra is working on signage for the nursery demonstration garden. Jill, Paul and Eddie offered to assist. Shade structure construction is estimated to occur in March and the workbenches in April.

*Restoration Committee* – This committee met after a long hiatus, addressing the following items: (A) The group discussed the need for restoration site re-prioritization or updating, (B) We are flagged that there is a dire need for volunteer crew leaders particularly on days where larger groups are working in the watershed and a few ideas to ease this stress were to (1) use repeat groups more strategically, and (2) encourage the adoption of certain sites by certain groups. There is also a serious need for crew leaders in Beaconsfield Canyon during work days there. (C) John Bowers at Berry Place has suggested that FOSC pursue day lighting and land acquisition; (D) The

Committee's thoughts regarding the plant propagation for the range of sites in the watershed were considered and discussed by the Board. It was determined that further work on a draft comprehensive policy for Board consideration will be pursued by the nursery and restoration committees in partnership. (E) The Committee flagged vegetation monitoring as a need not currently being met and will be working on plans to address that gap. (6) The group also discussed outreach to neighbors adjacent to restoration sites for promoting cooperative efforts. The Committee plans to meet quarterly.

Executive Director's Report – Kimra provided a “Committed Projects” handout and presented the following items: (A) For propagation funding for Fern Ravine restoration we will need to produce a restoration plan; the board concurred that this was doable; (B) The Five Star application will be submitted this upcoming week; (C) Kimra and other Board members provided background for new Board members on the Regional Board Grant, and the Board discussed the concluding stages of the grant. (D) We did not receive funding under the Whale Tail grant.

Staff Update – Kimra provided the news that (A) Megan can now take additional hours, and (B) our new intern, Diana Dunn, will begin work this week (unpaid 18-24 hrs/month through at least April). (C) Kimra also provided the Board with a summary of how she uses her time.

Financials – A current financial statement was provided.

Board Member Support: - The following items were noted as efforts needed from the Board (A) Participation on workdays; and (B) Development of a FoSC Powerpoint Presentation.

Key Issues for the Month – (A) Glenview Neighborhood Association has a new web site & seeks partnership on community activities; and (B) The fish monitoring discussion has been delayed to next month's agenda.

Master Calendar Review – Kimra prepared a handout calendar for the upcoming months particularly noting the following: (A) March membership meeting with Geologist, Andrew Aldren on March 17th; (B) Upcoming newsletter submission deadlines; (C) Earth Day and lunch planning; (D) St.Paul's Towers Presentation to be scheduled for April; and (E) There is the Alameda County Watershed Forum field trip which is planned for March 2 in Dimond Park. Megan will represent FOOSC; Michael Thilgen will be there; and a nursery tour is arranged.

Executive Session (closed) – The Board voted unanimously to increase Megan's hours to 35/week

Meeting was adjourned at 9:05. Next meeting will be on March 10, 2010, 7pm, Park Blvd. Presbyterian Church, 4101 Park Blvd, Oakland.