

**Friends of Sausal Creek Board Meeting**  
Wednesday January 11, 2006  
Chabot Space and Science Center Board Room  
7-9:30 PM

**In Attendance:**

Sue Morgan (SM)  
Michael Thilgen (MT)  
Kristin Ohlson (KO)  
Harry Schrauth (HS)  
Eric Havel (EH)  
Eleanor Dunn (ED)  
Sara Macellino (Sara M)  
Kristen Hopper (KH)  
Julie Haselden, visitor

**Call to Order:**

Eric Havel called the meeting to order at 7:05 PM.

**Approval of December Minutes:**

The approval of the December Board Meeting Minutes was postponed due to a lack of hard copy of the minutes for review.

**Officer Elections:**

Elections for officers of the board for 2006 were held. The following officers were elected by unanimous vote..

President- Eleanor Dunn  
Vice President- Eric Havel  
Secretary – Sheelah Weaver  
Treasurer – Kristin Ohlson

**Update on the Education Program:**

The Education Program currently has raised \$40,000 in grants to cover a program that may cost up to \$55,440. This may lead to a shortfall of approximately \$15,000 to cover the cost of the program. At this point, no donations have been used to cover the cost of this FOOSC program. SM stated that she is continuing to apply for grants, but can use her own personal funding to cover the shortfall if needed as it is not possible to change the program at this point in the year. She is currently exploring funding with Stoney Fields, Bernard Osher, and Chlorox. She mentioned the idea of contacting Whole Foods as each store has 5% days 3 times a year where they contribute the funds to a local non-profit. Sara M. mentioned that Save the Bay recently obtained this support. Sara M. and ED will pursue personal contacts to explore this option further.

SM discussed the recent problem with reimbursement taking over 30 days for purchases made for the Ed Program. Sara M. mentioned that this was a unique situation where Sheelah Weaver instructed her not to reimburse until the financial situation of the Ed Program was discussed. That happened at a special meeting last week, and the bookkeeper was instructed to provide a reimbursement check to Sue as soon as the shortfall of the program had been discussed. Options for reimbursement were discussed including a credit card for the organization, petty cash accounts for the 3 employees, or reimbursement by the current method but insuring a timely return of funds. HS moved and EH seconded a motion to insure that reimbursements occur within 30 days. The motion was approved. If there is a problem with reimbursements in the future, the topic needs to be discussed again, and a different solution found.

**Financial Update:**

The fundraising efforts have raised \$20,587.00.

**Grant updates:**

Rose Grassroots Grant has been submitted and is under consideration.

Alameda County Fish and Game- Mark Rauzon was presenting to the Alameda County Fish and Game at the time of our board meeting. He called during the meeting and announced that we received \$5000.00 in funding from ACF & G.

Bella Vista Foundation – Mark Rauzon has made initial contact. EH and MT agreed to investigate this further and will submit a grant by the Jan 30 deadline.

Goldman Fund – MT wrote a LOI. ED made modifications to match the grant guidelines, and will submit to Kathy Kramer for assistance. EH suggested that a topic for the next board meeting is a review of the business plan and action plan clarifications for upcoming grant applications.

PG &E – KO is still pursuing.

Wells Fargo – Sam Cohen has submitted a letter and further information has been requested.

State and Water Board Grants – KH stated that Laurel Marcus wants to partner on a grant for a hydrology study. As this is one of the first things the restoration committee feels is needed, it is a good plan. We need to insure that we receive enough funding to cover any reporting requirements or commitments that FOSC will need to provide for this funding.

There was a discussion of Jean Quan’s proposal suggesting a Watershed Council. Concerns were raised that this duplicated the work of Robin Freeman and The Watershed Center. Also there were concerns that we would be taking on more than we were ready to at this point. It was suggested that Jean Quan and/or Sue Piper be invited to speak for 20 minutes at the next board meeting so that we can learn more about the proposal before making a decision.

**Plant Sale:**

The upcoming plant sale on May 7 was discussed. KH needs assistance- perhaps a subcommittee to work on the plant sale. Steps that need to be taken immediately involve preparing the website and outreach to newspapers. Volunteers are needed to prepare the nursery prior to the event, and many volunteers will be needed the day of the event. It was decided that a subcommittee needs to be created to handle the details of the plant sale.

**Adjournment:**

The meeting was adjourned at 9:30.

*Minutes recorded by Eleanor Dunn.*