

October 12, 2011 – Minutes of the Board of Directors Meeting of the Friends of Sausal Creek, a California Non-Profit Public Benefit Corporation

Attending Board Members: Sarah Nathe, Richard Kauffman, Helen McKinley, Kristin Ohlson, Sean Welch, Pat Bacchetti, Paul Frank, Eleanor Dunn, Mark Rauzon

Executive Director: Kimra McAfee

Guest: Karen Paulsell

Call to Order and Minutes – The meeting was called to order at 7:10 p.m. The minutes from the July Board meeting were accepted unanimously.

Executive Director's Report – Kimra presented the following documents with discussion of each: (a) Statement of Position and Statement of Activities for FYE 6/30/11 – noted larger expenditures were printing of trail maps, hospitality on workdays (e.g., burritos), field supplies such as erosion blankets, and the construction at the nursery (now completed); (b) Annual Program Summary Report for FYE 6/30/11 – highlighted were the statistics on number of field trip/workday participants and the success with the two Holy Names interns; (c) Mid-Year Appeal - The total has come to almost \$4600 with more trickling in; (d) Project Timeline and Cash Flow Chart – Kimra used this handout to provide a status report and generate discussion on each of our active grants. The discussion regarding the supply of nursery plants and the demands of funded restoration projects is ongoing.

Committee Reports –

- (A) Education and Community Outreach: (i) Tablings: Oaktobefest 10/1, Plant Sale 10/16, Firestorm 20th Anniversary 10/22; (b) Dec/Jan Newsletter deadline for submissions November 21.
- (B) Fundraising: (i) The Year-End Appeal letter signing will be held at Sarah Nathe's home on November 9; (ii) Paul moved and Eleanor seconded a motion to nominate and elect Endowment Committee members Pat Bacchetti, Richard Kauffman, Carl Kohnert, Helen McKinley, and Sean Welch; the motion passed unanimously; at the next committee meeting, members will decide which three members are serving a two year term and which two members are serving a one year term; (iii) Focused fundraising for restoration site plants was discussed; (iv) Sean presented, and the Board discussed, ideas for a fundraising event "party" with invited celebrity.
- (C) Nursery: Plant Sale Sign-up Sheet was passed around.
- (D) Restoration: Mark reported on the October 5 conference call with CDFG, USFWS, and City of Oakland staff regarding management of the pallid manzanitas.

Program and Projects Updates – (a) Carl and Kimra will join Friends of Joaquin Miller Park Redwood Committee representatives to lead a tour of the Fern Ravine project area and adjacent redwoods for the Director of Parks and Recreation on October 19; (b) Oakland Museum Vignettes – Richard is working with Megan on the specific framework and key messages for the vignettes; (c) Member Meeting Plan Update – The Board discussed finding a routine annual focus for each member meeting, for example, always having a "meet and greet" at the nursery in July.

Adjourn - Meeting was adjourned at 9:00 p.m. Next meeting will be the year end appeal letter signing at Sarah Nathe's house, November 9, 2011.