Education and Outreach Coordinator (prefer Bilingual English/Spanish)

Friends of Sausal Creek (FOSC) is a volunteer-based, nonprofit, community organization dedicated to promoting awareness, appreciation, and stewardship of Oakland’s Sausal Creek Watershed, which drains to San Francisco Bay. The mission of FOSC is to restore, maintain, and protect the Sausal Creek Watershed. We educate future generations, involve the community in local environmental stewardship, and collaborate with agencies and other nonprofits to have a positive, equitable impact on the local ecosystem.

Position
The education and outreach coordinator (EOC) leads Friends of Sausal Creek’s environmental education program, developing local youth environmental stewards and activists. Through hands-on experiences, students learn about the physical and ecological connection of the creek and surrounding urban areas. The EOC will expand community outreach and build relationships in the lower Sausal Creek Watershed (Fruitvale district, Oakland); engaging the community in stewardship opportunities, urban greening projects and environmental justice efforts. A strong candidate is committed to and experienced in outdoor education, inspiring Oakland’s diverse students and youth, and advancing community identified watershed projects.

Responsibilities
1. Environmental Education (50%)
   • Coordinate and lead classroom lessons and experiential field trips in urban parks and open spaces in the Sausal Creek Watershed with K-12 students (ages 6-18). (Sample topics/activities: watershed biodiversity, mapping, bird watching, water quality testing, restoration projects). Expand FOSC’s lower watershed and estuary-based field trip programs for schools located in Fruitvale district.
   • Grow FOSC’s lower watershed and estuary-based field trip programs to schools and youth organizations located in Fruitvale district through partnerships with existing and new teachers and volunteer docents.
   • Update and develop curriculum reflecting best participatory education practices. Implement program evaluation. Manage school waivers; complete administrative and grant tracking.

2. Community Outreach (50%)
   • Attend local community meetings/events; outreach and tabling events (e.g. neighborhood festivals). Maintain community collaborative relationship with program partners and nonprofits; establish new partnerships in Fruitvale.
   • With Fruitvale community identify water and watershed challenges and needs; identifying possible pilot projects for a feasibility study (e.g. increase access and quality of open space/parks, create a green corridor, tackle stormwater pollution and illegal dumping; educate on tap water concerns). Support local leadership of project(s).
   • Create and promote culturally appropriate watershed stewardship and educational opportunities (e.g. restoration workdays, tours). Use multiple methods of communication (e.g. social media, bilingual materials) to share opportunities.
Desired Qualifications
• Community outreach and organizing, group facilitation, and project implementation experience.
• Experience leading outdoor, experiential environmental education activities and managing diverse student/youth groups.
• Knowledge of creek and watershed-related environmental issues; knowledge of restoration techniques and native plants a plus.
• Committed to the work of greater diversity, equity, and inclusion in the environmental field.
• Excellent public speaking and presentation skills. Communicate effectively and professionally.
• Demonstrated professional writing ability (e.g. timely emails, reports), proficiency with social media, computer applications (e.g., Microsoft Office Suite, Salesforce).
• Associates or Undergraduate degree in related field.
• Fluent in Spanish and English.
• Ability to lift 40 pounds, walk on uneven terrain.

Core Characteristics
• Passionate about working in an urban watershed; interested in learning and taking a leadership role in a small environmental nonprofit.
• Highly motivated, hard-working, self-starter, able to organize workload and function independently via home office and also collaborate with colleagues remotely.
• Strong interpersonal skills: enjoy building relationships with and energizing people of all ages and backgrounds, especially BIPOC groups that have historically had limited access to open space and parks.
• Organized and detail-oriented while maintaining focus on ‘big picture’; perform several tasks concurrently, meet deadlines, while remaining flexible to changing priorities and COVID orders.

Terms and Schedule
This position is full-time (30-40 hours per week), with a somewhat flexible schedule. The candidate must be able to work occasional weeknights and weekends. The rate of pay is $23 to $25/hour depending on experience. The selected candidate will be responsible for personal transportation, including transporting materials for restoration and tabling. Benefits include: Workers’ Compensation, health reimbursement arrangement, sick leave, personal time off, and five holidays. Finger printing (successful background check), proof of negative TB results, and auto insurance required after hire.

Direction and Support Received
This position will receive guidance and direction from the executive director and FOSC board of directors and collaborate with FOSC’s small staff. Because there is no centralized office, it is essential that the selected candidate have the experience and motivation to work independently with minimal day-to-day supervision while keeping interested parties informed.

To Apply
Applications will be accepted until the position is filled. To apply, please email a PDF cover letter and résumé to jobs@sausalcreek.org