

**Friends of Sausal Creek  
Board of Directors Meeting  
Wednesday, October 12, 2016, 7-9 p.m.  
Park Blvd. Presbyterian Church, 4101 Park Blvd., Room 35 on 3<sup>rd</sup> Floor, Oakland**

**Present:** Helen McKinley, Mark Rauzon, Richelle Jacobs, Dee Rosario, Richard Kauffman, Paul Frank, Harry Schrauth, Steve Ritchie, Carl Kohnert, Bob Roat, Eleanor Dunn

**Absent:** Sean Welch, Rob Leidy, Barbara Goldenberg

**Staff Present:** Kimra McAfee, Executive Director; Rebecca Armstrong, Environmental Education Intern

**Board Involvement**

**Walkable Watershed Public Open House at César Chávez Library –**

Sat., Oct. 15, 11 a.m.-1 p.m.

**Native Plant Sale – Sun., Oct. 23, 10 a.m. - 4 p.m.**

**End of Year Appeal Signing – Wed., Nov. 9, 6 p.m.**

**Member Meeting – Bob Lewis, *Birds of the Bay* – Wed., Nov. 18, 7 p.m.**

**Remarks from the President**

Rob Leidy is stepping down as Treasurer of FOSC and therefore from the Steering Committee as well. He will recuse himself when voting on finance or grants.

Officers were asked to indicate if they would like to continue in their roles next year. The position of Treasurer will be kept open until the voting in of 2017 officers at the December board meeting. Kimra requested general reaffirmation from everyone else about being a board member in the coming year.

**Revision of “What is FOSC?” and FOSC Mission Statements**

Board Members made comments and suggestions about rewording our "What is FOSC?" and FOSC Mission statements. The following were decided upon, with the understanding that there would be an open comment period for board member revisions over the next five days.

What is FOSC?

Friends of Sausal Creek is a volunteer-based, nonprofit, community organization dedicated to promoting awareness, appreciation, and stewardship of Oakland’s Sausal Creek Watershed, which drains to San Francisco Bay.

FOSC’s Mission

Friends of Sausal Creek works to restore, maintain, and protect the Sausal Creek Watershed. We educate future generations, involve the community in local environmental stewardship, and collaborate with agencies and other nonprofits to have a positive impact on the local ecosystem.

**Framework for Dimond Canyon Park Maintenance**

The board engaged in a lengthy conversation about needing a restoration plan for Dimond Canyon, and giving clear direction to Michelle about projects she would

lead with volunteers. Recommendations included a sedimentation study, the retention of rain water, and crew leader recruitment from the community.

### **Minutes and Commitments Review**

The FOSC listserv policy was drafted by Richard in a timely manner. Kimra still needs to review the draft.

The minutes from the August meeting were unanimously approved.

### **Revised Policy on Use of Motor Vehicles and Travel Time**

A motion was made to revise Resolution 2013-2, "Use of Motor Vehicles and Travel Time." This motion was seconded and the revised resolution was unanimously approved with revisions as attached hereto in Attachment A and set forth in Amended Resolution 2016-4 by all board members present: Helen McKinley, Mark Rauzon, Richelle Jacobs, Dee Rosario, Richard Kauffman, Paul Frank, Harry Schrauth, Steve Ritchie, Carl Kohnert, Bob Roat, and Eleanor Dunn.

### **Revised Policy on Paid Time Off**

After some discussion, a motion was made to revise Resolution 2-2007, "Policy on Paid Time Off." This motion was seconded, and the revised resolution was unanimously approved by all board members present: Helen McKinley, Mark Rauzon, Richelle Jacobs, Dee Rosario, Richard Kauffman, Paul Frank, Harry Schrauth, Steve Ritchie, Carl Kohnert, Bob Roat, and Eleanor Dunn. Revisions included a provision to assess annually the employee's average hours from the previous year to provide a basis for calculating next year's paid time off. It is attached hereto in Attachment B and set forth in Amended Resolution 2016-5.

### **Endowment Committee Report**

Carl reported that he is optimistic the *For the Future Fund* will meet its goal. Harry will be the second signatory for the Vanguard account. Carl thought a consultation with a CPA might be in order so we are certain of how a non-profit handles non-monetary donations, such as stock.

### **Financial Report**

Kimra will provide the updated Project Timeline and Cash Flow chart via email.

She will issue a final invoice to the city for the plants for the Sausal Creek Restoration Project in Dimond Park as soon as the selection and planting of a tree and shrub for a creek neighbor have been done. Paul suggested Michelle plant with DriWater packets.

### **Executive Director Responds to Questions on Staff Report**

Kimra made a plea for Walkable Watershed open house volunteers for this Saturday. Eleven people came to the first open house.

She reported that the pump track people did not show up at FOJMP meeting. The board discussed that the number of bicyclists in the parks has seemingly increased in the past few years, which signals a need for a census. The general feeling was that this census should be undertaken by the city.

She also addressed the need in the future for an e-vote on IEI partnering on a NOAA B-Wet Grant. This grant would support student field trips or teacher trainings for schools below I-580. Paul would like FOSC to be the lead. The board consented to this vote.

**Adjournment**

The meeting was adjourned at 9:00 p.m.